

St. Andrew's Church
Minutes of the Vestry
May 13, 2013

A regular meeting of the Vestry of St. Andrew's Church was called to order by The Reverend David Snyder, Priest in-Charge, at 7:38 p.m. following devotion and prayer led by Father Snyder.

Present: Warden: Patricia Jackson, Warden: Christopher Miller

Vestrypersons: Sharon Carr, 2nd term/2014, Mark Miller, 2nd term/2014, Walt Tafe, 1st term/2014, Keith Adams, 1st term/2015, Robert Fisher, 1st term/2015, Marianne Pace-Sanchez, 1st term/2016, John Smythe, 1st term/2016, James Miller, 1st term/2016.

The Reverend David Snyder, Priest- in-Charge. Absent: Beth Parker, 1st term/2015, Father Chandy.
Church Treasurer: John Powell, Absent.

Guest/Parishioner Attendance: None.

Proposed Agenda: Christopher Miller motioned to approve the proposed agenda for this meeting, seconded by John Smythe. Motion carried.

Minutes: The Minutes of the regular Vestry meeting held on April 8, 2013 were sent electronically on May 8, 2013. Keith Adams motioned to approve the Minutes, seconded by John Smythe. Motion carried.

Finance/Treasurer's Report: Mark Miller reviewed the Treasurer's Report. Revenue is down, expenses up, and pledge collections are somewhat behind. Keith Adams motioned to accept the report, seconded by James Miller. Motion carried. (A copy of the report is attached to the original Minutes.)

Committee Reports:

Worship: A meeting was held on May 6. No report.

Property: The stained glass window is out, no return date known.

Youth: The theater group has postponed its events until September. Sunday School is again ending in May. This will be addressed for next year. Copies of a list of EYC and J2A activities were distributed. Three students have submitted applications to attend the Diocesan Summer Mission Trip in Ocean Grove, N.J. Patricia Jackson motioned to approve funding \$300 each for two of the students to attend, seconded by Walt Tafe. Motion carried.

Parish Life: The Altar Guild recently sponsored a Mexican Fiesta for its members and anyone interested in becoming a member. Fifteen newcomers attended the Welcoming Brunch. James Miller, John Smythe, and Keith Adams will coordinate other church groups to assist with the Parish Picnic.

Outreach: No report.

Personnel: Keith Adams motioned, seconded by James Milller, to approve a \$400 stipend for gas for a seminarian who will begin a ten-hour per week term at St. Andrew's starting in September, 2013 and ending in May, 2014.

Warden's Report: Patricia Jackson is searching for a computer program for coordinating the schedules of acolytes, LEM's, and lay readers. She is writing a job description for a person to coordinate these schedules, and a new job description for Parish Administrator.

Recommendations from the committee assigned with the task of setting facility use costs were presented. Mark Miller motioned to approve the recommendations, seconded by Keith Adams. Following discussion the decision to implement or not was tabled until the regular meeting in June. Patricia Jackson will send all information regarding the recommendations to the Vestry for perusal before the meeting. Keith Adams motioned, seconded by Mark Miller, to approve facility use charges at \$15 per hour for the next thirty days. Motion carried.

Priest-in-Charge Report: A comparison of church attendance for the past four weeks with the four weeks prior to Father Chandy's sabbatical leave has shown a typical decline of about 25 persons.

Old Business: No meeting has been set for establishing sound system priorities.

New Business: Vestrypersons were asked to fill slots in a schedule for opening and closing the church and making announcements at services during Father Chandy's absence.

Keith Adams motioned, seconded by Mark Miller, to approve a facility use request for a Youth Choir Recital on June 9 at 12:00 p.m. Motion carried.

Mark Miller motioned, seconded by Keith Adams, to approve a facility use request for a bridal shower on July 5. Motion carried.

Christopher Miller motioned to adjourn the meeting, seconded by Marianne Pace-Sanchez. Father Snyder closed with prayer and adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Sharon Carr, Clerk of the Vestry